BY-LAWS FOR BIG HILL BACK COUNTRY HORSEMEN OF KANSAS

Adopted, July 2022

ARTICLE I: BIG HILL BACK COUNTRY HORSEMEN OF KANSAS The name of this Chapter, which is a non-profit organization, shall be the **BIG HILL BACK COUNTRY HORSEMEN OF KANSAS**, hereafter referred to as "BHBCH".

ARTICLE II-PURPOSE: The purpose of this organization shall be:

1. To perpetuate the commonsense use and enjoyment of horses in America's back country and Wilderness areas.

2. To work to ensure that public lands remain open to recreational stock use.

3. To assist the various government, state and private agencies in their maintenance and management of said resource.

4. To educate, encourage and solicit active participation in the wise and sustaining use of the back country resource by horsemen and the public commensurate with our heritage.

5. To foster and encourage the formation of new back country horsemen's organizations.

ARTICLE III-MEMBERSHIP:

1. Membership shall be open to anyone who is committed to the purposes of BHBCH as stated in ARTICLE II.

2. The membership classifications shall be "Single" or "Family".

3. Membership shall correspond to the calendar year - January 1 through December 31.

ARTICLE IV-DUES:

1. Dues shall be determined by state BCH Chapter. Dues shall be payable on the first day of January of each year. Dues shall be considered delinquent when not paid within three months of the January date. Delinquency in payment of the annual dues shall remove a member from "good standing" and said member shall relinquish all voting rights and privileges.

2. The holding of any office or membership on any committee shall be contingent upon the member being in "good standing".

ARTICLE V-VOTING:

1. Single members shall be entitled to one voting right. Family members shall carry two voting rights. Only members of the chapter in good standing with dues paid may exercise the right to vote on matters of chapter business.

2. A simple majority of members in good standing, voting when the organization is in session, shall be required to conduct that business requiring group action, providing a quorum is present.

3. Eight (8) members shall constitute a quorum for transaction of legal business.

ARTICLE VI-MEETINGS:

1. Regular meetings shall be established at least semi-annually or as otherwise deemed necessary.

2. Special meetings may be called by the President or upon written request signed by any five (5) voting members.

3. Notice shall be given to voting members of all meetings by phone, text writing or email at least (15) days prior to the meeting.

4. Meetings may be held for members to attend in person, by zoom, or telephone.

ARTICLE VII-OFFICERS:

1. The officers of the Chapter shall consist of a president, a vice president, a secretary, a treasurer, and such other officers as the voting membership may create.

2. The election of officers shall be conducted at the November annual meeting for the following year, in accordance with ARTICLE IX of these by-laws.

3. Any vacancy in an office shall be filled by special election except for that of President which shall automatically be filled by the Vice President.

4. One director and an alternate shall be elected by the membership at the annual meeting to serve as a chapter representative to the state Board of Directors.

ARTICLE VIII - DUTIES OF OFFICERS:

1. The power and authority of this chapter shall be vested in the membership, management of the chapter and the officers. The officers shall conform to the wishes and instructions of the membership, and subject to these by-laws. When the chapter is not in session, all officers shall have all needful authority to manage the activities of the chapter.

2. The President, or representative, shall preside at all meetings. The President shall appoint committee chairmen and shall be an ex-officio member of all committees. The President may co-sign checks for the disbursement of funds. The president may be responsible for communication between the state/or the national organization.

3. The Vice President shall perform the duties of the President when absent. The Vice President may also co-sign checks for the disbursement of funds and the coordinator with the state and/or national organization.

4. The Secretary shall record and keep the minutes of all regular and special meetings, shall register, and keep current membership lists, be responsible for the recording of all volunteer hours, and perform such other duties as pertains to this office.

5. The Treasurer shall be responsible for the financial control of all Chapter funds. The Treasurer shall give financial reports to the membership on a regular basis, keep financial records of income, and expenditures suitable for audits, assist in the formation of an annual budget, and collection of dues. The Treasurer may be one of the co-signers

of the checks for the disbursement of funds. All expenditures must be signed by two of the following: President, Vice President, or Treasurer.

6. The Chapter directors shall represent the Chapter at state board meeting. The chapter directors represent the chapter on the state board of directors. The directors shall be responsible for the flow of information to and from the state and national organization.

ARTICLE IX-ELECTIONS:

1. Officers and directors shall be elected at the November meeting and will assume office January 1st and may serve no more than 3 consecutive terms. Directors may serve multiple terms. with a term being four (2) years. President and Treasure will be elected in even years and Vice-President and Secretary will be elected in the odd years.

2. A nominating committee of at least three members shall be appointed by the President at least two months prior to the general election.

3. The nominating committee shall select a slate of candidates for the officers and director positions to be voted on at the general election. The slate shall be presented to the chapter members by text, writing or email thirty (30) days prior to the November annual meeting. Nominations may also be made from the floor during the election.

ARTICLE X-COMMITTEES:

1. Committees, necessary for the functioning of the Chapter, shall be created by the President. NOTE- Committees can be both standing (permanent) or temporary and should be created to meet the individual needs of the Chapter.

2. Committee chairmen shall be appointed by the President. Vacancies of a committee chairman shall be filled by appointment by the chapter President.

3. Committee chairmen shall select members as necessary to accomplish the functions of the committee.

ARTICLE XI – REMOVAL:

1. Any officer or member whose conduct has not been in the best interests of the chapter may be removed from participation in chapter activities by a two-thirds vote of the membership at a regular meeting.

2. Notification of intent to remove an officer or member must be made known 30 days prior to the meeting that the action is to take place.

3. An officer or member who is removed must be informed in writing of the action taken by the membership.

DISSOLUTION: Should Chapter dissolve or become defunct all assets shall be given to the Big Hill Lake Horse Trail Riding Association Inc., if still a viable organization otherwise to the Back Country Horsemen of Kansas.

ARTICLE XII-AMENDMENTS:

1. These by-laws may be amended at any regular or special meetings by a majority vote, provided notice of such proposed amendment and a "first reading" be given to the

membership at a regular meeting preceding the vote on the amendment. By-laws adopted this day of _____, 20__

Chairman_____ Secretary_____