**Organizational Meeting, New BCHA Chapter
February 18, 2018, 1pm
Diana Skinner’s House**

**In Attendance:** Diana & Delbert Skinner, Ada Eldridge, Joyce Harden, Susan & Ken Johnson, Cheryl Thomas, Bonnie Warner, Sheila Watkins

**Meeting brought to order at 1pm by Diana Skinner.**

**Requirements:** Diana reviewed the requirements for organizing a new chapter of Back Country Horsemen of America and submitting the application: Select name for the new chapter; develop chapter by-laws; select officers; establish meeting schedule. The new chapter should have a minimum of 15 members.

**Dues:** Division of dues was suggested as follows: From the $45 individual membership, $15 submitted to National Office, $15 to BCHA-Kansas, $15 stays with the new chapter.

**Committees:** The committees suggested by the national organization were discussed. Committees could be selected or combined to best meet the needs of the new chapter.

**Name for New Chapter:** New chapter names up for consideration included Jayhawk, Kaw, Kansa, Sunflower. The name Sunflower was selected.

**Liability:** Several liability issues were discussed. Diana will check with Steve Lindsay for clarification on liability protection for members. Cheryl added that the new national Trail Stewardship Act may include protection for volunteers working on trails.

**By-Laws:** Diana reviewed the BCHA-Kansas by-laws, and revisions were made to best meet the needs of the new chapter. Diana will prepare a new, revised copy.

**Treasurer:** There was discussion on how to handle new chapter finances. Capitol-Federal was selected as the banking institution, since it has several locations and also offers mobile banking. Any money raised through benefit rides/fundraisers will stay in the new chapter treasury.

**Meetings:** It was determined that a quorum would consist of 60% of membership. ~~present at a meeting~~. Meetings will be scheduled every other month and can be included with trail work days or other chapter activities. Business meetings will be held quarterly throughout the year.

**Election of Officers:** Interim chapter officers are President, Diana Skinner; Vice-President, Sheila Watkins; Secretary, Cheryl Thomas; Treasurer, Bonnie Warner. Officer elections will take place at the first official business meeting April 14 at Clinton Lake Trail Ride.

**Potential Members:** The Sunflower Chapter of BCHA will include: Delbert & Diana Skinner, Jim & Cheryl Thomas, Ken & Susan Johnson, Bonnie Warner, Sheila Watkins, Ada Eldridge, Julie West, Carol Retzer, Rick Antisdel, Susan Lechtenberg, Lori Tilson, Jo Turner, Dewayne Burgess, Rosie Sweeten.

Meeting adjourned at 4pm. The first official business meeting of the Sunflower Chapter of BCHA will be Saturday, April 14, Rockhaven Park, Clinton Lake.

Respectfully submitted,

Cheryl Thomas