

**BY-LAWS FOR SUNFLOWER CHAPTER
of BACK COUNTRY HORSEMEN OF KANSAS**
Adopted, February 18, 2018

ARTICLE I-NAME

The name of this Chapter, which is a non-profit organization, shall be the Sunflower Chapter of Back Country Horsemen of Kansas.

ARTICLE II-PURPOSE

The purpose of this organization shall be:

1. To perpetuate the common sense use and enjoyment of horses in America's back country and Wilderness areas.
2. To work to insure that public lands remain open to recreational stock use.
3. To assist the various government, state and private agencies in their maintenance and management of said resource.
4. To educate, encourage and solicit active participation in the wise and sustaining use of the back country resource by horsemen and the general public commensurate with our heritage.
5. To foster and encourage the formation of new back country horsemen's organizations.

ARTICLE III-MEMBERSHIP

Section 1. Membership shall be open to anyone who is committed to the purposes of Sunflower Chapter of BCH as stated in ARTICLE II.

Section 2. The membership classifications shall be "Single" and "Family".

Section 3. Membership shall correspond to the calendar year - January 1 through December 31.

ARTICLE IV-DUES

Section 1. Dues shall be determined by majority vote of the membership. Dues shall be payable on the first day of January of each year. Dues shall be considered delinquent when not paid within three months of the January date. Delinquency in payment of the annual dues shall remove a member from "good standing" and said member shall relinquish all voting rights and privileges.

Section 2. The holding of any office or membership on any committee shall be contingent upon the member being in "good standing".

ARTICLE V-VOTING

Section 1. Single members shall be entitled to one voting right. Family members shall carry two voting rights. Only members in good standing [dues paid] may exercise the right to vote on matters of chapter business.

Section 2. A simple majority of members in good standing, voting when the organization is in session, shall be required to conduct that business requiring group action, providing a quorum is present.

Section 3. Sixty percent (60%) of membership shall constitute a quorum for transaction of legal business.

ARTICLE VI-MEETINGS

Section 1. Regular meetings shall be established and held at a time and place decided by a majority vote of the membership.

Section 2. Special meetings may be called by the President or upon written request signed by any three (3) voting members.

Section 3. Notice shall be given to voting members of all meetings.

ARTICLE VII-OFFICERS

Section 1. The officers of the Chapter shall consist of a President, a Vice President, a Secretary, a Treasurer, and such other officers as the voting membership may create.

Section 2. The election of officers shall be conducted at the January meeting in accordance with ARTICLE IX of these by-laws

Section 3. Any vacancy in an office shall be filled by special election except for that of President which shall automatically be filled by the Vice President.

Section 4. The Vice President shall serve as the chapter representative to the state Board of Directors. An alternate chapter representative shall be elected by the membership at the annual meeting.

ARTICLE VIII - DUTIES OF OFFICERS

Section 1. The power and authority of this organization shall be vested in the membership. The officers shall conform to the wishes and instructions of the membership; and subject to the rules of this document, manage and execute the affairs of the organization. When the organization is not in session, the officers shall have all needful authority to manage the activities of the organization.

Section 2. The President, or his representative, shall preside at all meetings. The President shall appoint committee chairmen and shall be an ex-officio member of all committees. The President may co-sign checks for the disbursement of funds. The President shall be responsible for all communication between the state and/or national organization.

Section 3. The Vice President shall perform the duties of the President when absent, or by request. The Vice President may also co-sign checks for the disbursement of funds. The Vice President shall serve as the chapter representative to the state organization.

Section 4. The Secretary shall record and keep the minutes of all regular and special meetings, shall register and keep current membership lists, be responsible for the recording of all volunteer hours, and perform such other duties as pertains to this office.

Section 5. The Treasurer shall be responsible for the financial control of all Chapter funds. The Treasurer shall give financial reports to the membership on a regular basis, shall keep financial records of income and expenditures suitable for audit, shall assist in the formation of an annual budget, shall collect dues, and maintain a "good standing" membership list. The Treasurer shall be one of the co-signers of the checks for the disbursement of funds.

Section 6. The Chapter directors shall represent the Chapter at state board meeting. The directors shall be responsible for the flow of information to and from the (state and/or) national organization.

ARTICLE IX-ELECTIONS

Section 1. Officers and directors shall be elected at the January meeting and will assume office at the next regular meeting. Officers shall serve through the January meeting of the following year. Officers shall serve no more than two consecutive terms. Directors may serve multiple terms.

Section 2. A nominating committee of at least three members shall be elected at least two months prior to the general election.

Section 3. The nominating committee shall select a slate of candidates for the officers and director positions to be voted on at the general election. The slate shall be presented at the regular December meeting. Nominations may also be made from the floor during the election.

ARTICLE X-COMMITTEES

Section 1. Committees, necessary for the functioning of the Chapter, shall be created by the President with the approval of the membership, and must contain a minimum of three members.

Section 2. All members must serve on a committee annually.

Section 3. Committee chairmen shall be elected by their committee. Vacancies of a committee chairman shall be filled by appointment by the chapter President.

ARTICLE XI - REMOVAL

Section 1. Any officer or member whose conduct has not been in the best interests of the chapter may be removed from participation in chapter activities by a two-thirds vote of the membership at a regular meeting.

Section 2. Notification of intent to remove an officer or member must be made known at the regular meeting preceding the meeting that the action is to take place.

Section 3. An officer or member who is removed must be informed in writing of the action taken by the membership.

ARTICLE XII-AMENDMENTS

Section 1. These by-laws may be amended at any regular or special meeting by a majority vote, provided notice of such proposed amendment and a "first reading" be given to the membership at a regular meeting preceding the vote on the amendment.

By-laws adopted this day of February 18, 2018

Chairman_____

Secretary_____